

Annexure III

List 2

Checklist for IQAC for verifying the proposal for placement

1. Name :
2. Date of Birth :
3. Designation with grade pay :
4. Subject & College at present working :
5. Date of Joining in present service :

General Requirements

1. Whether duly filled forms submitted : Yes/No
2. Whether copies of the Qualifying degree (PG, Ph.D., NET, M. Phil) certificates produced : Yes/No
3. Whether documents of the previous service produced (If aided college service, the service verification of the DD concerned, others, the service verification of the Head of the institution concerned) : Yes/No
4. Whether copies of appointment order, probation declaration order, previous placement order produced: : Yes/ No
5. Whether documents of LWA/Service Break, Produced : Yes/ No

Mandatory Requirements

1. Whether completed the required service for placement (*as mentioned in regulations*) : Yes/ No
2. Whether attended necessary orientation /Refresher Courses, etc, during the assessment period (*as mentioned in regulations*) : Yes/ No
3. Whether copies of the certificates of Orientation /Refresher Courses, etc, produced : Yes/ No
4. Whether published papers as required (*For promotion to Associate Professor as per Option B*) : NA

CAS requirements

1. Whether the teacher fulfilled the CAS eligibility criteria (Minimum API Score for Option B and good/satisfactory for Option A) : Yes/ No
2. Whether copies of documentary evidence for all the claims made in the self-Appraisal Report (PBAS part B) produced (Proceedings, Certificates, Publications, etc.) : Yes/ No

Place: Nangiarkulangara

Date:

Name and Signature of IQAC Coordinator